



# National Scorekeeper Evaluation Sheet

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Site: \_\_\_\_\_

Rating Summary		Rating Factors		Circle Match Level
I. Pre-set procedures	- ✓	Passed	✓	
II. During set procedures	- ✓	Needs Improvement	-	
III. Deciding set procedures	- ✓	Not Applicable	NA	
IV. Special Circumstances	- ✓			
V. Post set procedures	- ✓			
VI. Professional Conduct	- ✓			
<b>Overall Rating:</b> - ✓				

**Signatures:** Candidate \_\_\_\_\_ Rater \_\_\_\_\_

### I. Pre-Set Procedures

	-	✓
1. Appearance - in official USA Volleyball uniform - patch -----	-	✓
2. Rosters- Obtains coaches initials- checks players - initials-----	-	✓
3. Records all pre set information-----	-	✓
4. Line ups –signed – correct captain-----	-	✓
A. Uses a method of substitution control/confirmation -----	-	✓
5. Pre-Set interaction with officials and work crew/libero tracker -----	-	✓
6. Unusual circumstances (Explain) -----	-	✓

### Notes

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### II. During Set Procedures

1. Records time set started (on contact of first serve) -----	-	✓
2. Observe correct server- check service box- slash running score- enter exit score	-	✓
3. Substitutions: legality-communication with R2 -----	-	✓
4. Time out; Records, Signals referee, Reviews scoresheet-----	-	✓
5. Visual Score Interaction: -----	-	✓
6. Bench Responsibilities: checks bench personnel frequently	-	✓
7. Score table management (clean, no liquids, extraneous items or people) ---	-	✓

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### III. Deciding Set Procedures

1. Records lineups in all three sections of score sheet -----	-	✓	
2. Records information on both sides of score sheet as set progresses -----	-	✓	
3. At set midpoint:			
A. Notifies referees of court change -----	-	✓	
B. Correctly fills in Points At Change circle -----	-	✓	
C. Checks players positions -----	-	✓	
D. Continues without delay -----	-	✓	+

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### Additional Rater Comments

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### IV. Special Circumstances

**Notes**

If these situations do not occur in the course of the match, the rater may choose to discuss hypothetical situation with the candidate to test their knowledge of these situations.

1. Scorekeeper's Inadvertent Errors:				
A. Corrects promptly with minimal or no set delay -----	-	✓		_____
B. Maintains composure without falling behind -----	-	✓		_____
2. Wrong Server:				
A. Scorekeeper is aware of wrong server -----	-	✓		_____
B. Scorekeeper allows incorrect server to serve -----	-	✓		_____
3. Referee's Change of Mind:				
A. Records corrections in the scoring section -----	-	✓		_____
B. Records corrections in the running score section -----	-	✓		_____
4. Other (i.e. warnings, penalties, ejection, default, etc.):				
A. Records correctly in the scoring section (if applicable) -----	-	✓		_____
B. Records correctly in the running score section (if applicable) -----	-	✓		_____
C. Records all information in the Sanctions box or Remarks section -----	-	✓	+	_____
5. General:				
A. Speed and efficiency during unusual circumstances -----	-	✓	+	_____
B. Maintains composure during unusual circumstances -----	-	✓	+	_____
C. Overall interaction with referees during unusual circumstances -----	-	✓		_____

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### V. Post-Set/Match Procedures

**Notes**

1. Reviews score sheet -----				
2. Records using blue / black pen:				
A. Time set finished -----	-	✓		_____
B. Circles service round box of last point recorded -----	-	✓		_____
C. Hourglass through remaining running score -----	-	✓		_____
D. Winning and losing teams and scores in all appropriate locations -----	-	✓		_____
3. Signs score sheet -----	-	✓		_____
4. Clean Workspace -----	-	✓		_____
5. Returns rosters to teams, score sheets to Championship -----	-	✓		_____
6. Returns workroom equipment to workroom or next scorekeeper -----	-	✓		_____
7. Post Set interaction with officials (referees, visual score operator, workroom personnel) -----	-	✓		_____

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### VI. Professional Conduct

**Notes**

1. Unnecessary or unprofessional remarks to coaches, players, or spectators -----	
2. Unsupportive attitude regarding the decisions or performance of other officials -----	
3. Fraternalizing with players, coaches or spectators during any portion of rating session -----	
4. Making of racial slurs or sexual remarks -----	
5. Other unprofessional or unethical conduct -----	

### Additional Rater Comments:

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